

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: 2011-12 GOALS FOR SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD  
REQUESTED ACTION: INFORMATION

SUMMARY:

Superintendent-President Laguerre will present to the Educational Foundation Board for information the goals of the SCCD Governing Board for the 2011-12 academic year.

Government Code: 54957(b) Board Policy: 1057 and 2030 Estimated Fiscal Impact: \$ N/A  
California ECS 71020.5

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Jowel C. Laguerre, Ph.D.  
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA


ADDRESS

707 864-7112

TELEPHONE NUMBER

Administration  
ORGANIZATION

January 20, 2012  
DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

  
JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

January 20, 2012  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT



OFFICE OF THE SUPERINTENDENT/PRESIDENT

**BOARD OF TRUSTEES' GOALS**  
2011-2012

Goals	Activities and Expected Outcomes	Timeline	Outcomes and Results
Support Board development	<ul style="list-style-type: none"> <li>a. Two presentations on issues of national importance to be presented to the board that are tied to the mission of the college</li> <li>b. Two work sessions to be held for issues of importance to the college community, involving all stakeholders</li> <li>c. Conduct a formal survey of Board for interests in development activities</li> </ul>	<ul style="list-style-type: none"> <li>October 2011</li> <li>February 2012</li> <li>September 2011</li> <li>March 2012</li> <li>July 2011</li> <li>March 2012 (for following year, 2013)</li> </ul>	
Provide opportunities for Board advocacy	<ul style="list-style-type: none"> <li>a. Forty percent of board members to participate in advocacy at local, state and national levels</li> <li>b. Clarify relationships between Board of Trustees and Foundation Board</li> </ul>	<ul style="list-style-type: none"> <li>April 2012</li> <li>September 2011</li> </ul>	

	<ul style="list-style-type: none"> <li>c. Hold joint meetings between Foundation Board and Board of Trustees at least once a year</li> <li>d. Participate in resource identification for the foundation</li> </ul>	<p>November 2011</p> <p>April 2012</p>	
Improve meeting efficiency	<ul style="list-style-type: none"> <li>a. Reform agenda to allow time for board in-depth discussions <i>on a topic. (6/15/11 BOT Mtg.)</i></li> <li>b. Reduce presentation times for board meetings</li> <li>c. Discuss long-term ideas for board understanding prior to votes</li> </ul>	<p>June 2011</p> <p>June – October 2011</p> <p>August 2011</p>	
Assist and support CEO	<ul style="list-style-type: none"> <li>a. Provide timely and no surprise feedback to CEO</li> <li>b. Support CEO's actions by providing policy directions and support</li> </ul>	<p>June 2011-April 2012</p> <p>May 2011-April 2012</p>	
Lead the college to fiscal stability	<ul style="list-style-type: none"> <li>a. Support college efforts that improve fiscal picture</li> <li>b. Provide support for college budget challenges</li> </ul>	<p>September 2011</p> <p>May – June 2012</p>	

Submitted to Governing Board for Information May 18, 2011  
Submitted to the Governing Board Study Session June 1, 2011  
Submitted to the Governing Board for Approval June 15, 2011 - APPROVED WITH MINOR EDIT

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: MASTER AGREEMENT BETWEEN SOLANO  
COMMUNITY COLLEGE DISTRICT (SCCD) AND  
SOLANO COMMUNITY COLLEGE EDUCATIONAL  
FOUNDATION

REQUESTED ACTION: INFORMATION

SUMMARY:

Superintendent-President Laguerre and Executive Director Bostic will present the Solano Community College District (SCCD) and Solano Community College Educational Foundation draft Master Agreement.

Government Code: 72670(e) Board Policy: Estimated Fiscal Impact: \$ N/A

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Jowel C. Laguerre, Ph.D.  
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA


ADDRESS

707 864-7112

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January 20, 2012  
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JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

January 20, 2012  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

**DRAFT**

# **MASTER AGREEMENT**

**BETWEEN**

**THE SOLANO COMMUNITY COLLEGE DISTRICT (SCCD) AND  
THE SOLANO COMMUNITY COLLEGE EDUCATIONAL FOUNDATION**

## **PREAMBLE**

This Master Agreement is renewed and entered into this day of \_\_\_\_\_ by and between the Solano Community College District (the "District") and the Solano Community College Educational Foundation ("the Foundation") a nonprofit, tax-exempt organization operated for the benefit of Solano Community College (an auxiliary organization described in Education Code section 72670 (e))

### **1. Background, Purpose and Mission**

The Foundation is an Internal Revenue Code Section 501 (c) (3) public charity which exists solely for the purpose of supporting the College and its students and which has been recognized by the SCCD Governing Board as having a formal relationship with, and working on behalf of, the College; and

- The College offers a comprehensive array of educational and other services to students and to the community, and has done so continuously since 1945; and the Foundation was created in 1985 by a group of distinguished citizens who were interested in supporting education and a quality college for Solano County ; and
- SCCD has found that the administration of fundraising, development, and charitable fund management is most efficiently performed by a private sector, nonprofit entity such as the Foundation; and
- SCCD believes that so long as the Foundation fully performs the fundraising, and fund development functions for the benefit of the College; and it is expected that from the funds raised salary and benefits of the Executive Director will be reimbursed to the college.

### **2. Provision of Specified Personnel**

Since 2010, the District has covered the salary and accompanying benefits for the Executive Director of Institutional Advancement and one support position. The Executive Director of Institutional Advancement shall serve as the Foundation's Executive Director and perform only tangential services to the district. The Executive Director will develop funding opportunities with community, alumni, individual, foundations and corporate donors as well as manage administrative functions on behalf of the Foundation and for the benefit of the College. The Executive Director of the Foundation has direct responsibility for the growth, development and performance of the Foundation volunteer Board of Directors. The support position that performs the functions related to accomplishing the goals of the Foundation Office for the benefit of the College, will be the responsibility and under the supervision of the Executive Director. The Executive Director of the Foundation will direct the District's self-supporting Grant and Resource Development Coordinator.

Foundation functions shall include fundraising (annual, major gifts, capital campaigns, planned giving), donor relations, scholarship development, accounting functions, alumni development, maintaining a district and foundation database, prospect research, social media, corporate and foundation relations, stewardship.

The District believes that the aforementioned arrangement is expected to be beneficial to the District. Accordingly, in order to ensure that the various functions performed by the District's Executive Director of the Foundation and the Executive Assistant continue to be performed successfully, the District shall continue to provide the salary for the Executive Assistant position and the accompanying benefits, at the District's sole cost.

However, the Foundation shall reimburse the district for the salary and benefits of the Executive Director. The reimbursement for the Executive Director will start effective July 1, 2012.

The parties agree that the two (2) individuals hired into the preceding positions shall be considered District employees and that their employment shall be governed by the District and the District's applicable policies and procedures regarding hiring, supervision, evaluation, termination and other human resources matters. The President of the Board and the Superintendent President will jointly evaluate the Executive Director with input from other board members.

The parties agree that the Foundation shall be solely responsible for payment of any other compensation and or benefits of any other individual employed by the Foundation aside from the one position described above (Executive Assistant).

### **3. Provision of District Services and Facilities**

In recognition of the benefits that the Foundation provides to the District, the District shall provide at no cost to the Foundation certain District facilities and property for the Foundation use. Such facilities and property may include office space, office equipment, communications equipment and other such facilities and property as are reasonably available and necessary for the efficient accomplishment of the Foundation's purpose. The Foundation shall pay for its own miscellaneous supplies through the Foundation approved annual budget.

To the extent herein provided, the Foundation may occupy, operate, and use designated District facilities and property separately or jointly with the District. The Foundation shall use the facilities and property only for those services and functions that are consistent with District policies, rules, and regulations. The Foundation's right to use any District facility or equipment pursuant to the terms and conditions of this agreement shall terminate upon (90) days written notice by the District Superintendent-President.

In recognition of the benefits that the Foundation provides to the District, the District shall provide at no cost to the Foundation certain services for the Foundation's use. Such services may include custodial and facilities maintenance services, telephone, and information systems service and advice, human resource and personnel-related assistance and other similar services as from time to time may be agreed upon in writing.

### **4. Use of District Name and Logo Type Authorization**

Pursuant to this Agreement, the Foundation may use the District's name for promoting and advancing the mission and priorities of the District. With the written permission of the District Superintendent-President, the Foundation may use the District's logotype for similar purpose. The District has approved the Solano Community College Educational Foundation logo and retains approval rights on any revisions and or alterations of said logo. Pursuant to education Code section 720000 (b) (4) and applicable copyright protections, the District shall retain all ownership rights in the District's name and logotype along with the power to prohibit or revoke the Foundation's or any other party's use of such items.

### **5. Independent Financial Audit and Reporting**

An independent certified public account ("CPA") firm selected by the Foundation Board of Directors shall be retained annually to audit the financial statement of the Foundation, with the cost of that service paid by the Foundation. Such audit reports shall be supplied to the District as soon as they are available, but no later than one hundred eighty (180) days after the close of the calendar year, or such earlier date as the law may require. The audit shall include separate valuations of the Foundations' financial contributions to the District and the District's financial contributions to the Foundation. It is the responsibility of the Foundation staff and Board of Directors to submit the annual required 990 report to the state of California in a timely manner at the expense of the Foundation. A copy of the Solano Community College Educational Foundation annual 990 report shall be filed at the office of the Superintendent-President and with the Vice-President of Fiscal Services.

## **6. Covenant**

During the term of this agreement, the Foundation agrees to maintain its existence and operate in accordance with state and federal laws governing 501 (c) 3 nonprofit organizations. The Foundation shall also comply with all local, state and federal ordinances, regulations and statutes now in force or which may hereafter be enacted that affect this Agreement.

## **7. Right of Entry**

It is understood and agreed that at any time and for any purpose, the District and its agents shall have the right to enter District facilities occupied by the Foundation or any part thereof.

## **8. Financial Review and Asset Management**

Net income generated by the Foundation shall be used solely to benefit the College. Net income is defined as revenues minus expenses as defined by generally accepted accounting principles. The Superintendent-President of the District or designees will review the Foundation's annual budget. The Foundation Board of Directors shall maintain a positive operational budget sufficient to cover expenses as recommended by the independent CPA firm referenced above. The Superintendent-President may submit in writing, to the President of the Board of Directors of the Foundation, any concerns, suggestions, or a recommendation regarding the Foundation's cost structure and budget within 30 days after the Superintendent-President receives the proposed changes or budget reflecting the changes. The Board of Directors of the Foundation shall consider such concerns, suggestions, and recommendations, but shall have the right to adopt and implement such changes if a majority of the Foundation Board determines that such changes are necessary or desirable to achieve the purpose of the Foundation.

The Foundation Board of Director is responsible for the control and management of the assets of the Foundation, including the prudent management of gifts received by the Foundation, consistent with donor intent and District approval.

Provisions for the acceptance, management and investment of gifts shall be established by the Board of Directors of the Foundation to insure the good stewardship and fiduciary responsibilities of the Foundation for endowment, capital and other gifts. The Foundation will periodically assess its gift management and acceptance policies. Copies of such policies and any revisions thereto, shall be shared with the Superintendent-President. The Foundation will promptly acknowledge and issue receipts for all gifts on behalf of the Foundation and the District and provide appropriate recognition and stewardship of such gifts. Endowment and investment policies established by the Foundation shall be consistent with District policies and applicable statutory regulations.

The Foundation will establish asset allocation, disbursement, and spending policies that adhere to applicable federal and state laws and applicable regulations. The Foundation will receive, hold, manage, invest, and disperse contributions of cash, securities and other forms of property, including deferred gifts that are contributed in the form of planned and deferred gifts instruments. The Foundation's spending policies may only include reasonable business expenses that support the purpose of the Foundation for the College and which do not conflict with applicable laws and regulations, including conflict of interest law. Spending policies and any revisions thereto, shall be shared with the Superintendent-President.

Upon cessation of operations of the Foundation, the net assets of the Foundation resulting or arising from this Master Agreement shall be either transferred to the District or expended for the benefit of the District, or otherwise distributed in accordance with the Foundation's Articles of Incorporation.

## **9. Alignment of Interest with District**

So long as this Agreement is in force and effect:

- A The Foundation, in consultation with the District Superintendent-President, shall create an environment conducive to increasing levels of private support for the District's mission and priorities,

- B The Foundation will maintain an open and transparent business operation as outlined within the Sarbanes Oxly Act and the Fiscal Management and Public Company Accounting Reform and Investment Protection Act of 2002
- C The Foundation's Board of directors shall be responsible for the general oversight of the Foundations operations based on a comprehensive set of by-laws and procedures that clearly address the Foundations Board's fiduciary responsibilities and prudent management of the Foundation and its assets.
- D The District Superintendent-President will be responsible for communicating District priorities and long-term plans, as approve by the Governing Board, to the Foundation Board of Directors.
- E The Solano Community College District shall include the Executive Director of Institutional Advancement and thus the SCC Foundation Director as an SCCD cabinet member and an active and prominent participant in the strategic planning for the District.
- F The District Superintendent-President shall serve as a non-voting, ex-officio member of the Foundation Board of Directors.

#### **10. Public Relations**

The Foundation will manage and direct all public and media relations involving funding projects, events and campaigns involving the Foundation.

With respect to expenditures for public relations, marketing or other purpose, the Foundation may expend funds in such amounts and for such purpose as are approved by the Foundation Board of Directors via the annual operating budget.

#### **11. Third Party Agreement with Foundation**

The Foundation shall not enter into any contract for the benefit of the District or otherwise that seeks to obligate the District without the District Superintendent-President's prior written approval.

#### **12. Insurance, Indemnification and Restoration**

The District shall provide for the Foundation all risk liability coverage under the terms and conditions of the District's all-risk blanket policy. Further, the district will extend its directors and officers errors and omissions coverage to include the Foundation Board members. In the event that the District is unable to maintain such coverage for the Foundation, the District shall provide thirty (30) days notification to the Foundation of the District policy cancellation. In the event of such notice of cancellation by the District, the Foundation shall secure the appropriate coverage under its own name.

The Foundation agrees to indemnify, defend, and save harmless the District, its trustees, officers, agents, and employees from any and all losses, damage, or liability that may be suffered or incurred by them, caused by, arising out of or in any way connected to the agreement of the Foundation's use of District property.

#### **13. Terms of Agreement**

This Master Agreement shall be in effect until it is amended or terminated by written agreement of the parties; however, the Governing Board of the District or the Foundation Board of Directors may terminate the Agreement upon ninety (90) days' written notice.

#### **14. Notices**

All notices herein required to be given, or which may be given by either party to the other, will be deemed to have been fully given when made in writing and received by the Foundation's President (for the Foundation) or the Superintendent-President of Solano Community College (for the District).

#### **15. Proprietary and Confidential Materials and Information**

The Foundation acknowledges that the District possesses and shall continue to possess a wide variety of proprietary and confidential material and information. The Foundation agrees that such material and



information shall be the sole and exclusive property of the District. During and following the term of this Agreement, the Foundation shall keep such materials and information in strict confidence and shall not disclose, sell, or use such material and information unless specifically authorized by this Agreement or in writing by the District Superintendent-President.

The Foundation Board may, in open or closed session, discuss private, confidential or sensitive matters, including, without limitation, potential donors, specialized grants, restricted donation limitations, testamentary requirements, and the like. As a material part of this Master Agreement the District agrees that such information is strictly confidential and shall not be disclosed to, or discussed without the prior written consent of the Foundation Board, so long as said disclosure is not required by law.

#### **16. Entire Agreement**

This agreement constitutes the entire understanding and agreement between the Parties and supersedes any and all prior or contemporaneous promises, representations, agreement, warranties, or undertaking by the parties, whether written or oral and regardless of character or nature.

#### **17. Construction**

In the event of dispute, both parties shall be deemed to have drafted this Agreement. No portion of this Agreement shall be construed for or against either Party based on the drafter of the Agreement.

#### **18. Section Headings**

The various sections heading in this Agreement shall be used solely for the parties' convenience and shall not affect the meaning, construction, or effect thereof.

#### **19. Severability**

If any one or more of the provisions of this Agreement is held to be invalid, illegal, or unenforceable, then such provision or provisions shall be deemed severed from the Agreement, and the remaining provisions of the Agreement shall continue in full force and effect and shall not be affected, impaired, or invalidated in any way.

#### **20. Governing Law and Venue**

This agreement shall be executed, delivered, construed, and enforced in accordance with the laws of the State of California. Proper venue for legal action regarding this Agreement shall be situated in Solano County, California.

#### **21. Authority**

The parties warrant and represent that they have the authority to enter into this Agreement in the names, titles, and capacities stated herein and on behalf of the entities, person, or firms named herein and that all legal requirement to enter into this Agreement have been fulfilled.

IN WITNESS WHEREOF, the parties have executed this Master Agreement in duplicate at Fairfield, California, as of the date written below.

**The District**  
**Solano Community College District**

By: \_\_\_\_\_  
Rosemary Thurston  
President, SCCD Governing Board

**The Foundation**  
**Solano Community College Educational Foundation**

By \_\_\_\_\_  
Dee Alarcón  
President, Solano Community College Foundation

By: \_\_\_\_\_  
Jowel C. Laguerre, Ph.D.  
Superintendent-President

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO:** Members of the Governing Board  
**SUBJECT:** CONSENT CALENDAR – HUMAN RESOURCES  
**REQUESTED ACTION:** APPROVAL

**EMPLOYMENT 2011-2012**


**Regular Assignment**

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
To be announced	Director, Human Resources Administrative Leadership Group	To be determined
Jesse Branch	Community Services Officer Vacaville, Operating Engrs/Local 39, Range 5, 20 hours week/12 months	January 24, 2012
David Brannen	Community Services Officer, Vallejo, Operating Engrs/Local 39, Range 5, 20 hours week/12 months	January 24, 2012

**Short-term/Temporary/Substitute**

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Jane Berger	Success Workshops, Basic Skills	2/18/12 – 5/23/12	\$ 61.41 hour
Howard Boerner	Success Workshops, Basic Skills	2/18/12 – 5/23/12	\$ 65.36 hour
Carlene Coury	Success Workshops, Basic Skills	2/18/12 – 5/23/12	\$ 57.45 hour
James Dekloe	Humanities, Guest Lecturer	4/16/12 – 4/27/12	\$ 65.36 hour
Ellen Faden	Success Workshops, Basic Skills	2/18/12 – 5/23/12	\$ 53.49 hour
Ferdinanda Floence	Humanities, Guest Lecturer	3/3/12 – 3/13/12	\$ 65.36 hour
Mary Gumlia	Success Workshops, Basic Skills	2/18/12 – 5/23/12	\$ 65.36 hour

**Charo Albarran**  
 Human Resources Manager

  
**JOWEL C. LAGUERRE, Ph.D.**  
 Superintendent-President

**January 20, 2012**  
 Date Submitted

**January 20, 2012**  
 Date Approved

**SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**

**Governing Board Meeting**

**February 1, 2012**

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**Short-term/Temporary/Substitute (Continued)**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Jennifer Hesling	Substitute Payroll Technician	1/14/12 – until position is filled	\$ 17.57 hour
Richard MacKenzie	Fire Academy	11/1/11 – 12/30/11	\$ 25.00 hour
Stephanie Parrish	Success Workshops, Basic Skills	2/18/12 – 5/23/12	\$ 57.44 hour
Kelly Ryan	Success Workshops, Basic Skills	2/18/12 – 5/23/12	\$ 57.45 hour
Diane White	Humanities, Guest Lecturer	2/22/12 – 3/5/12	\$ 61.41 hour
Janene Whitesell	Humanities, Guest Lecturer	3/7/12 – 3/21/12	\$ 61.41 hour
Janene Whitesell	Success Workshops, Basic Skills	2/18/12 – 5/23/12	\$ 61.41 hour
Danielle Widemann	Success Workshops, Basic Skills	2/18/12 – 5/23/12	\$ 65.36 hour

**Professional Experts**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Debbie Barlow	Music Accompanist	8/23/11 – 12/12/11	\$ 1,500.00

**GRATUITOUS SERVICE**

<b><u>School/Department</u></b>	<b><u>Name</u></b>	<b><u>Assignment</u></b>
Human Performance & Development	Scott Wingert	Athletics
Student Development	Shanna Hampton	Vallejo Health Faire
	Mary Ho	Vallejo Health Faire
	Claire Holcomb	Vallejo Health Faire
	Jasmine Karaouni	Vallejo Health Faire
	Hilary Otorowski	Vallejo Health Faire
	Sara Schwartz	Vallejo Health Faire
	Emily Walker	Vallejo Health Faire
	Paul Whang	Vallejo Health Faire

**RESIGNATION**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Juliet Ennis	Admissions & Records Analyst	5/31/12



SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: SMALL BUSINESS DEVELOPMENT CENTER PROPOSED  
RESTRUCTURE  
REQUESTED ACTION: INFORMATION/ACTION

SUMMARY:

Charles Eason, Director of the Small Business Development Center, has completed a restructure as a result of the retirement of the Administrative Assistant I, (20 hours week, 12 month, Range 10), and layoff of the Small Business Development Center Specialist, (40 hours week, 12 month, Range 13), over the past two years. He proposes to eliminate those classified positions and create an Administrative Assistant II, (20 hours week, 12 month, Range 11), position for the Center. The proposal has received input and concurrence from the CSEA, Chapter #211.

Government Code: Board Policy: 4720 Estimated Fiscal Impact: Grant Funded  
Position Subject to Continued Grant Funding

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Charo Albarran  
Human Resources Manager

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534-3197

ADDRESS


(707) 864-7000, ext. 4530

TELEPHONE NUMBER

Administration  
ORGANIZATION

January 20, 2012

DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

  
JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

January 20, 2012  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: DISTRICT'S INITIAL PROPOSALS FOR THE  
SUCCESSOR AGREEMENT BETWEEN THE DISTRICT  
AND SOLANO COLLEGE FACULTY ASSOCIATION  
(SCFA)

REQUESTED ACTION: INFORMATION

SUMMARY:

PROPOSED ARTICLES FOR 2012-15 SUCCESSOR AGREEMENT BETWEEN  
SOLANO COMMUNITY COLLEGE DISTRICT AND  
SOLANO COLLEGE FACULTY ASSOCIATION (SCFA)

Solano Community College (District) and the Solano College Faculty Association (SCFA) are preparing to enter into negotiations for a successor agreement for the period of 2012-2015.

This item introduces the District's proposals to SCFA for the purpose of public notice ("sunshining") as attached. Pursuant to Government Code Section 3547, public comment on such proposals shall be received at the next Governing Board meeting scheduled for February 15, 2012.

Government Code: GCS 3547 Board Policy: 2010 Estimated Fiscal Impact: \$ N/A

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Charo Albarran  
Human Resources Manager

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534-3197


ADDRESS

707-864-7000, ext. 4530

TELEPHONE NUMBER

Administration  
ORGANIZATION

January 20, 2012  
DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

  
JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

January 20, 2012  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT